

Open Competitive Bid (OCB)

for

Procurement of Desktop Computers, Projectors, Online UPS and
Other Peripherals for SE Department, Andhra Pradesh

Feb- 2019

Proprietary & Confidential

**Department of School Education
Sri Anjaneya Towers,
Road No. 7-104, B-Block,
4th Floor, N.T.T.P.S. Road,
Ibrahim Patnam, Amarawathi,
Vijayawada, Krishna Dt.**

Email: apdcr@apschooledu.in

1. Proprietary & Confidential

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The contents of this document are subject to modification by the Committee based on views obtained from the participants in pre-bid conference.

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2. Section A: Tender Call Notice
Department of School Education
Sri Anjaneya Towers,
Road No. 7-104, B-Block,
4th Floor, N.T.T.P.S. Road,
Ibrahim Patnam, Amarawathi,
Vijayawada, Krishna Dt.

Time schedule of various tender related events:

A. Factsheet

Table 1: Factsheet for RFP

S. no.	Question related to RFP	Information
1.	RFP No.	DCR/2019
2.	Name of the RFP issuer	Commissioner of School Education, Government of Andhra Pradesh
3.	Date of issue of RFP document	17 th Feb 2019
4.	Pre-Bid Meeting	27 th Feb 2019
5.	Last date for sending Pre-Bid Query	25 th Feb 2019 by 5:00 pm (Email To be Sent to apdcr@apschooledu.in)
6.	Pre-Bid Query Response	TBD
7.	Last Date for Submission of Bids	18 th Mar 2019 by 5:00 PM
8.	Physical submission of EMD (in the form of DD/ BG)	18 th Mar 2019 by 5:00 PM
9.	Date of publishing the list of qualified bidders	19 th Mar 2019
10.	Date of Technical Bid opening	19 th Mar 2019
11.	Date of Commercial Bid opening	29 th Mar 2019
12.	Address of Pre-Bid meeting and place of Bid opening	Commissioner of School Education. Sri Anjaneya Towers, Road No. 7-104, B-Block, 4th Floor, N.T.T.P.S. Road, Ibrahim Patnam,

		Amarawathi, Vijayawada, Krishna Dt. PIN - 521456.Andhra Pradesh
13.	Cost of RFP Document	INR 25,000 (INR Twenty-five thousand only) through online transaction
14.	Earnest Money Deposit (EMD) and physical submission of EMD (in the form of DD/ BG)	<p>INR. 1,00,00,000/- (INR One Crore only)</p> <p>EMD may be submitted in Demand Draft in the name of Commissioner of School Education., A.P</p> <p>1) Scan copy of DD should be uploaded in https://tender.apecurement.gov.in along with actual online bid submission</p> <p>2) Original copy of the DD should be submitted to Commissioner of School Education., A.P between 03:00 PM to 05:00 PM on the last date of bid submission</p> <p>OR</p> <p>EMD may be submitted in the form of Bank Guarantee (BG) as per format mentioned in the RFP on stamp paper of value required under law duly signed by authorized representative of Bank</p> <p>1) Scan copy of BG should be uploaded in Commissioner of School Education., A.P along with actual online bid submission.</p> <p>2) Original copy of BG should be submitted to Commissioner of School Education., A.P between 03:00 PM to 05:00 PM on the last date of bid submission</p>
15.	Validity of Proposal	Proposals must remain valid 180 days after the submission date.
16.	Bid Submission	<p>Bid submission will be online through www.apecurement.gov.in by following the procedure given below:</p> <p>The Proposer would be required to register on the e-procurement platform www.apecurement.gov.in or https://tender.apecurement.gov.in and submit</p>

		their proposals online.
17.	Availability of RFP Document	RFP can be downloaded from https://schooledu.ap.gov.in/
18.	Method of Selection	<p>A two-stage selection process will be followed. The first stage will be used to technically qualify the bidders according to minimum technical qualifying marks or greater. At the second stage the financial proposals of only the technically qualified bidders will be opened. The project will be awarded to the bidder with the lowest financial bid.</p> <p>Note: Based on Price.</p>

Note:

1. The list of qualified bidders will be published on <https://schooledu.ap.gov.in> website
2. The technical bids will be opened only for the qualified bidders i.e. bidders who meet the Pre-qualification criteria
3. The date of the opening of the commercial bids will be intimated only to those qualified bidders who will clear the technical bidding stage. This will be informed at least 3 days prior to the due date through email
4. CSE reserves the right to change any schedule of bidding process. Please visit <https://schooledu.ap.gov.in> website mentioned in document regularly for the same
5. Proposals that are received after the deadline (as mentioned in the Fact sheet) WILL NOT be considered in this bidding process

A.1. Solution, Service or material required:

This tender call is issued on e-procurement market place at <https://schooledu.ap.gov.in/DSE/> all the terms and conditions are to be read jointly as mentioned in the schooledu.ap.gov.in website and in this document.

School Education Department, Andhra Pradesh decided to procure desktop computers, Projectors Online UPS and Peripherals for 4000 Model Primary Schools in Andhra Pradesh State. Department School Education invites bids from the interested parties for the supply, installation, commissioning of the following items at designated Model Primary Schools in Andhra Pradesh State:

Description	Qty.
Schedule-I	
D.1.1. Desktop Computers	4250
D.1.2. Projectors	4000
D.1.3. Online UPS	4000

D.1.4. Screens	4000
D.1.5 Speakers	4000

NOTE: The quantities specified above are tentative and are only for the purpose of tender evaluation, the orders will be placed as per actual requirements/indents received by School Education Department. The detailed technical specifications of the items to be supplied are mentioned in Section –D.

A.2. Scope of incidental services: Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods.

A.3. Maintenance: Successful bidder has to supply, install, commissioning & maintain the all items including re-installation of software, if required, and other applications in case gets corrupted. In case the supplied items are down and not working, same need to be repaired and restored for normal functioning as per agreed Service Level Requirements. Failing which penalty will be recovered from Performance Security as per Clause mentioned in Section C.

A.4. Delivery and Installation period: Bidder shall deliver the goods/services, install and commission the same within Six (6) weeks from the date of signing of the contract.

A.5. Warranty: As defined in Section-D of the RFP. During warranty & maintenance period the bidders should conduct preventive maintenance once in a year.

Note:

1. Representations received from the bidders within 10 days from the date of opening of technical bids on the issues related to Pre-qualification/Technical bids evaluation and within a day from the date of opening of commercial bids on the issues related to the commercial bid evaluation will only be accepted. Representations received beyond this period will not be considered and strictly rejected.
2. The bidder should submit all the required documents with clear visibility, avoid missing documents and avoid bidding mistakes. In such cases, School Education reserves its right in seeking clarification from the bidder and may disqualify the bidder for the bidding mistakes, missing documents and for the documents that are not clear.

2. ELIGIBILITY CRITERIA

2.1. Eligible Bidders

A Bidder may be a firm that is a private entity, a state-owned enterprise or institution or any combination of such entities in the form of a joint venture (JV) / Consortium under an existing agreement or with the intent to enter into such an agreement supported by a letter of intent. In the case of a joint venture, all members shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms. The JV / Consortium shall nominate a Representative who shall have the authority to conduct all business for and on behalf of all the members of the JV during the Bidding process and, in the event the JV is awarded the Contract, during contract execution. A Maximum of 2 companies can form a Joint Venture for bidding the Work.

The bidder should be a Company registered in India under the Indian Companies Act 1956 / 2013 or a partnership firm registered under the India Partnership Act 1932 with their registered office in India. The bidders should submit copy of valid Certificate of Registration attested by Company Secretary/ Authorized Signatory.

The Bidder shall not have a conflict of interest. Any Bidder found to have a conflict of interest shall be disqualified. A Bidder may be considered to have a conflict of interest for the purpose of this Bidding process, if the Bidder has a close business or family relationship with a professional staff of the Employer (or of the project management consulting agency) who: (i) are directly or indirectly involved in the preparation of the bidding document or specifications of the Contract, and/or the Bid evaluation process of such Contract; or (ii) would be involved in the implementation or supervision of such Contract

The bidder shall not have been blacklisted by any of the central/ state government/ Semi-government/ PSUs of central/ state governments.

2.2. Financial Eligibility

2.2.1. Financial eligibility (General)

The prime bidder should have an average annual turnover of Rs. 120 Crores in IT/ Networking sectors in below mentioned three fiscal years.

Attested copies of the bidder's I.T. Returns, audited annual reports/ financial statement for each of the three-financial year's i.e., 2016-17, 2017-18 and 2018-19 must be attached along with a certificate from a practicing Chartered Accountant on his letter head confirming annual turnover, net profit, net worth & average annual turnover during these years.

2.3. Technical Eligibility

2.3.1. Past Work Experience: Bidder should have supplied min 15000 nos. of Desktops/Laptops during the past 3 years from the bid calling date. P.O's and other documentary proof to be provided.

2.3.2. Experience: The Bidder should be a Manufacturer/ Authorized representative of a manufacturer and should be in business of supply, installation, commissioning and maintenance of IT, IT related equipment for a minimum period of 10 years in Andhra Pradesh as on bid calling date.

2.3.3. 4. Service Centers: Bidder should have a minimum 3 Offices or Service Centers in any of 13 Districts in Andhra Pradesh as on bid calling date. Details of the service centers should be enclosed.

2.3.4. 5. Blacklist : The bidder should be submit the declaration stating that they are not debarred /Blacklisted by any State Govt., Central Govt., Undertakings/Organizations and by any other Quasi Govt. bodies/organizations.

2.3.5. 6. ISO Certifications : Bidder should have ISO Certificates 9001:2015, 20000-1:2005(Services), 27001:2013

SECTION III - SCOPE OF WORK

1. Summary

- 1.1. Supply of hardware components to the school location as per the BOM provided in the Tender and as per the list of schools/Offices provided by the department
- 1.2. Installation and commissioning of the hardware including any wiring and networking required for functioning of the hardware.
- 1.3. Installing OS and configuring for it to be ready to use in the classroom

2. Scope & Out of Scope

- 2.1. All the accessories required to connect the hardware mentioned in the BOM is in the scope of the bidder
- 2.2. Installation of any software other than the OS at the client locations are out of scope for the bidder

3. IMPLEMENTATION SCHEDULE

The following implementation schedule should be adhered to by the successful bidder.

Section C - Statement of important limits/values related to bid

Sl. No	Item	Description				
1	EMD Schedule	Rs. 1,00,000,00/- Note: Scanned copy of EMD document should be uploaded on e-Procurement website. The Original Copy of EMD should be submitted to SCHOOL EDUCATION DEPARTMENT, ANDHRA				
2	Bid Validity Period	180 days from the date of opening of bids				
3	EMD Validity Period	EMD shall be submitted in the form of online/DD/Banker Cheque. Validity period: 3 Months OR EMD shall be submitted in the form of Bank Guarantee from any Nationalized bank/Schedule Bank having a Branch at Vijayawada. BG Validity period up to : 31/08/2019				
4	Maintenance Period	As mentioned in Section-D including warranty period for all items				
5	Variation in quantities	+/- 10%				
6	Period for furnishing performance security	Within 7 days from date of receipt of Notification of Award				
7	Performance security value	10% of Contract Value in favour of "Commissioner of School Education" from any Nationalized / Scheduled Bank from Vijayawada branches.				
8	Performance security validity period	60 days beyond warranty period				
9	Period for signing contract	Within 10 days from date of receipt of Notification of Award				
10	Warranty period	As mentioned in Section-D				
11	Up time	The bidder should resolve the breakdown calls within 24 Hours of call reporting. Failing which penalty is applicable as per terms & conditions. In case of any spare parts are required for replacement, the bidder should resolve the problems within 96 hours.				
12	Payment terms	<table border="1" style="width: 100%;"> <tr> <td>Payment terms</td> <td></td> </tr> <tr> <td>On delivery & successful installation.</td> <td>90% of contract value</td> </tr> </table>	Payment terms		On delivery & successful installation.	90% of contract value
Payment terms						
On delivery & successful installation.	90% of contract value					

		On Acceptance Test	Remaining 10% of the contract value (On completion of Acceptance Test Conducted by SCHOOL EDUCATION DEPARTMENT, ANDHRA PRADESH. Two sets of reports to be submitted. One set to Bills division and one
		In case site not ready	75% of the Contract value for that site / location.
		Note: All the Delivery Challans/Installation Reports/Site Not Ready Certificate/report to be Counter signed by the respective Competent Authority as designated by the user department. The certificate/report should have Name, Designation, Signature, Date and Seal of the Officer.	
13	LD for late deliveries/installations	LD for late deliveries/Installations: 1% of the late delivered or deemed late delivered/installed goods for One week or part thereof, 1.5% for Two weeks or part thereof, 2% for Three weeks or part thereof, 2.5% for 4 weeks or part thereof and so on.	
14	Maximum LD for late deliveries/installation	Maximum LD for late deliveries/installations: 10% on the Total value of goods for that location/site for late delivery/installation or deemed late delivered/installed goods	
15	Penalty for failure to maintain during warranty period for all items	Item	Penalty applicable for the downtime as below
		For All Items	For any delay beyond permissible down time, a penalty of 0.5% of the total cost of
			the item will be subject to a maximum of total equipment cost.
		* The penalty amount will be deducted from the amounts payable to the bidder by CSE-AP. Once this amount is exhausted, penalty amount will be recovered from the Performance Security. Once the Performance Security also exhausted, the bidder will be required to recoup the Performance Security. If the bidder fails to recoup the Performance Security, the bidder will be debarred from participating in tenders till the time he recoups the Performance Security.	
16	Conditional bids	Not acceptable and liable for rejection	
17	EligibilityCriteria	As per Section B	
18	Transaction Fee	Transaction fee: All the participating bidders who submit the bids have to pay an amount @ 0.03% of their final bid value online with a cap of Rs. 10,000/- for quoted value of purchase up to Rs.50 crore and Rs.25000/- if the purchase value is above Rs.50 crore & GST as levied by Govt. of India on transaction fee through online in favour of Commissioner of School Education, ANDHRA PRADESH. The amount payable to Commissioner of School Education, ANDHRA PRADESH is non-refundable. Corpus Fund: Successful bidder has to pay an amount of 0.04% on quoted value through demand draft in favour of Commissioner of SCHOOL EDUCATION DEPARTMENT, ANDHRA PRADESH, Vijayawada towards corpus fund at the time of concluding agreement.	
19	Transaction Fee Payable to	The Commissioner of School Education, Vijayawada	
20	Bid submission	On Line on e-procurement flat form. Bidders are requested to submit the bids after issue of minutes of the pre bid meeting duly considering the changes made if any, during the pre-bid meeting. Bidders are totally responsible for incorporating/complying the changes/amendments issued if any during pre-bid meeting in their bid. Action will be initiated as deemed fit and the Bid Security will be forfeited.	

21	Procedure for Bid Submission	<p>Bids shall be submitted to Commissioner of School Education, Vijayawada, Andhra Pradesh.</p> <p>1. The bidders who are desirous of participating in bid shall submit their technical bids, price bids to Commissioner of School Education.</p>
22	Other conditions	<p>1. After submitting the documents, the copies of statements, certificates, documents, original Demand Drafts in respect of Bid Security (except the Price bid/offer/break-up of taxes) are to be submitted by the bidder to the O/o Commissioner of SCHOOL EDUCATION DEPARTMENT, ANDHRA PRADESH, Anjaneya Towers, Ibrahimpatnam, Vijayawada as and when required. Failure to furnish any of the uploaded documents, certificates, will entitle in rejection of the bid. The SCHOOL EDUCATION DEPARTMENT, ANDHRA PRADESH shall not hold any risk on account of postal delay. Similarly, if any of the certificates,</p>

Annexure – II (A) – TECHNICAL SPECIFICATIONS

1. Technical Specifications of Digital Class Room

SI No	Component	Specifications
1	Over Head Projector	<ol style="list-style-type: none"> 1. Single Chip DLP 2. 4000 Lumens or above 3. Aspect Ratio : 16:10 4. Contrast: 30000:1 or above 5. Resolution: WXGA(1280 x 800) 6. Projection Screen Size: 40" to 200" 7. Lamp Life Span: Eco Mode: 10,000 Hours 8. Connection Terminal: HDMI v1.4b (x2), Composite Video, S-Video, VGA-In (x2), Audio-In (Mini-Jack), VGA-Out, Audio-Out (Mini-Jack), RS232, USB (Service) 9. Built in Speaker: 2W 10. Warranty: 3 Years Onsite Warranty

Specifications for Desktop:-

Sl. No	Features	Specifications
1	Processor	Intel® 8th Generation Core i3-8100 65 W (Coffee Lake-S)
		Up to 3.6 GHz maximum Turbo Frequency
		6 MB cache, 4 cores)
2	Chipset	Compatible chipset or better
3	Motherboard	OEM Motherboard with logo embossed (no sticker)
4	Memory	4 GB DDR 4 RAM expandable to 32GB;
5	Hard Disk Drive	Two DIMM slots; Non-ECC dual-channel upto 2666 MHz
6	Graphics	1 TB HDD, 7200 RPM with pre-failure alert indication
7	Audio	Intel Integrated 630 Graphics
8	Ethernet	High Definition Integrated Audio with Internal Speaker
9	Slots	Integrated Gigabit (10/100/1000 NIC) LAN & Inbuilt Wi Fi
10	Bays	1 x PCIe16, 3 x PCIe1, 2 M.2, 3-IN-1 SD Card reader

		(1) 3.5", (2) 2.5" Internal drive bays
11	Ports	(1) ODD bay
		Minimum 8 USB Ports (4 USB 3.1 Gen 1, 4 USB 2.0) out of which 2 USB ports in front
		(1) Display port; (1) HDMI Port
		(1) RJ-45 network connector
		(1) Serial port
		1 universal audio jack for headphone& MIC
		1 audio line in, 1 audio line out
12	Form Factor	Tower, Tool less chassis with Intrusion Switch
13	Power Supply	Not more than 260 W power supply with 85 % efficiency
14	Keyboard/Mouse	USB 104 keys keyboard (Same make as PC)
		USB 2 Button Scroll Mouse (Same make as PC)
15	Operating System	Genuine Microsoft Windows 10 Pro 64-bit with one button recovery
16	Diagnostic Tool	BIOS Diagnostics
17	Security	Discrete (Hardware) TPM 2.0 Security Chip
		SATA port disablement (via BIOS)
		Serial, USB enable/disable (via BIOS)
		Optional USB Port Disable at factory (user configurable via BIOS)
		Removable media write/boot control
		Power-On password (via BIOS)
		Administrator password (via BIOS)
		Setup password (via BIOS)
Support for chassis padlocks and cable lock devices		
18	Compliance And Certification	Energy Star ver 6.1 for the given form factor of desktop & monitor
		EPEAT Gold certified on CPU
		FCC, CE, RoHS Certificate for quoted desktop & Monitor
		UL Certificate
		Windows certificate
		ISO 9001, 14001, 27001 for OEM
19	System Weight / Volume	Weight should be less than 8 KG and volume less than 15 L
20	Information Accessibility	Product details, specifications and brochure to be available in public domain
21	Support	Drivers should be available for download from OEM site for at least 3 years from the date of purchase order
22	Market Credibility	The OEM vendor should be of positive net worth for the last three years
23	Monitor	18.5" Monitor with resolution of 1366 x 768 or higher

		TCO 7.0 Certified
24	Other	The detailed Technical specifications of the Model with images should be available to public on OEM's official website for verification.
25	T&C	Bidder should provide MAF from respective OEM.
		Bidder should have at least one office and one service centre in AP.
		The Bidder / OEM should have not got blacklisted by any Govt./BFSI/PSU.

Specifications for UPS:-

1KVA Online UPS Technical Specifications:-	
Parameters	Requirement
Output power Capacity	1KVA/800W
Topology	True Online Double Conversion UPS
Input Parameters	Requirement
Phase	Single Phase
Voltage	230 VAC
Voltage Range	160-280VAC @100% Load
Frequency range	47 ~53 Hz
Power Factor	≥0.99
DC Parameters	Requirement
Nominal DC bus Voltage	36 VDC
Battery Charging	Constant Current & Constant Voltage
Cold Start	Required
Total VAH required for 60min backup	1512 AH
Type of Battery	SMF VRLA
Battery make	Exide/Amararaja/HBL
Output Parameters	Requirement
Nominal Output Voltage	200/208/220/230/240V AC ± 1%
Frequency	50Hz ± 0.1Hz
Frequency Synchronisation	46 ~ 54 Hz
Voltage THD	≤ 3% THD (Linear Load) ≤ 6% THD (Non-Linear Load)
Crest Factor	3:1
Transfer time	Zero ms
Waveform	Pure sinewave
Efficiency	Requirement
AC / AC (Overall efficiency)	≥ 90%
Eco Mode	97%
OVERLOAD CAPACITY	
105 - 110%	10 min
110% - 130%	1 min

Communication Requirement	Requirement
RS232	Available
Intelligent Slot	SNMP / MODBUS - Optional
Remote Control of UPS	It should be possible to Turn on or Turn off the UPS remotely through SNMP Card
Centralised Monitoring of UPS	it should be possible to monitor up to 1000 UPS through a centralised monitoring software connected through LAN Network
Environment	Requirement
Operating Temperature	0 ~ 40° C Continuous
Humidity	20 - 95% RH @ 0-40° C (Non - condensing)
Noise Level	Less than 50dBA @ 1 meter
LCD DISPLAY	Load Level, Battery Level, AC Mode, Battery mode, Bypass mode and Fault indicators
Alarms	Requirement
Battery Mode	Required
Low Battery	Required
Over load	Required
Fault	Required
Standards	Requirement
Ingress Protection	IP20
Safety	EN 62040 – 1
EMI / EMC	EN 62040 – 2
Performance	IEC 62040 – 3
Protections	Requirement
Input Over Voltage	Required
Input Under Voltage	Required
Over voltage cut off	Required
Short circuit /Over current protection	Required
Low Battery	Required
Qualification Criteria	Requirement
ISO 14001	Required
ISO 9001	Required
OSHAS 18001	Required
In-house Manufacturing Facility	Required
Experience	The vendor should have done executed minimum of 10,000 Nos of supply/installation in last 2 years(documentary proof to be submitted)
Turnover	The Vendor should have a min of 120Cr turnover consecutively over the last 3 years

Item	Specifications
Speakers	2.1 Surround Speakers with woofer and external Speakers
Projector Screen	4X6 Insta Lock Screen for Projectors
Other Peripherals	Projector Installation kits, Required cables for connecting to Desktop, etc.,

4. Section E – Bidding procedure

E.1. Bidding Procedure: Bids for entire items of the schedule

Offers should be made in three parts namely, “Pre-qualification bid”, “Technical bid” and “Financial bid” and in the format given in bid document on website.

- 1) Tenders will be accepted only from those who have purchased the Bid Document.
- 2) All correspondence should be with CSE-AP contact person.
- 3) A complete set of bidding documents may be purchased by interested bidders from the CSE-AP contact person upon payment of the bid document price which is non-refundable. Payment of bid document price should be by demand draft / cashier’s cheque or certified cheque drawn in favour of “Commissioner of School Education,” and payable at Vijayawada (India) not later than 1hour before bid closing date & time.

E.2. Pre-qualification bid:

It shall include the following information about the firm and/or its proposal.

1. General information on the bidder’s company in Form P1
2. Turn over details of the Firm in Form P2
3. Sales Turn over details of the products offered in Form P3
4. List of major customers in support of turnover in Form P4
5. Details of service centres in Andhra Pradesh in Form P5
6. Manufacturer’s authorization(Annexure-III) to participate in bidding process apart from such other documents like authorization certificate for dealing in the products for which bid is submitted.(However this will not apply to Manufacturers)
7. Declaration of Clean Track record -Form P6.
8. Any other documents as per RFP
9. EMD
10. Tender documents fee Receipt
11. Bid Letter Form
12. Document proofs as per Pre-Qualification Criteria of the tender document

E.3. Technical Bid:

1. Deviation(s) to technical specifications, if any in Form T1
2. Check list in Form T2
3. Detailed technical documentation, reference to various industry standards to which the

products/services included in vendor's offer conform, and literature concerning the proposed solution, Certificates like ISO, Microsoft, ROHS, TCO, FCC etc. in Form T3 (Bidder's format)

4. Other information, if any required in the bid document in Form T4 (Bidder's format).
5. Un-Priced Form F1

E.4. Financial bid:

The financial bid should provide cost calculations corresponding to unit price of each item of the schedules in Form F1.

E.5. Pre-bid Meeting:

All those bidders who had purchased bid document can participate in the meeting to seek clarifications on the bid, if any.

5. Section F - Bid Evaluation Procedure

Bids would be evaluated for entire schedule. Bidders should offer prices for all the items of Schedules and for the full quantity of an item of the Schedule failing which such bid will not be considered. Technical bid documentation should be in the prescribed format. If a vendor has any comment to offer about the procedural aspects of this tender, it should be intimated to CSE-AP during the pre-bid meeting. In case the schedule or procedure of tender processing is revised, the same shall be communicated by hosting the same in e-procurement and schooled.ap.gov.in websites as the case may be to all the vendors who have paid the tender document fee.

F.1. Opening of bids:

Immediately after the closing time, the CSE-AP contact person shall open the pre-qualification bid', and list them for further evaluation. The Technical bids of only those bidders who qualify in the pre-qualification bid will be opened at the date that will be informed by CSE-AP. After evaluation of technical bids, the financial bids of only those bidders who qualify in technical evaluation will be opened.

F.1.1 EMD Validity:

The EMD will be scrutinized first for the amount and validity period. The bids submitted with required EMD amount and validity only be considered for the evaluation. The bids submitted with insufficient EMD amount/validity will be treated as disqualified bids and those bids will not be considered for further evaluation.

F.2. Pre-qualification bid documentation:

The Pre-qualification bid documentation shall be evaluated in two sub-steps. Firstly, the documentation furnished by the vendor shall be examined prima facie to see if the technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project. In the second step, CSE-AP may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in Pre-qualification bid documentation.

F.3. Technical bid documentation:

Technical bid documentation shall be evaluated in two sub-steps. Firstly, the documentation furnished by the vendor shall be examined prima facie to see if the product /services offered, technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project. In the second step, CSE-AP may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in technical bid documentation.

F.4. Award Criterion:

Final choice of firm to execute the project shall be made on the basis of conformity to technical specifications, appropriateness of the product offered, capability of bidder to execute and service the project and appropriateness of financial offer from the point of view of cost-effectiveness over the entire maintenance period for the product/services.

Managing Director, CSE-AP

6. Section G - General instructions to bidders

G.1. Definitions:

1. Tender call or invitation for bids means the detailed notification seeking a set of solution(s), service(s), materials or any combination of them.
2. Specification means the functional and technical specifications or statement of work, as the case may be.
3. Firm/Agency means a company, authority, co-operative or any other organization incorporated under appropriate statute as is applicable in the country of incorporation.
4. Bidder/Supplier means any firm offering the solution(s), service(s) and/or materials required in the tender call. The word vendor when used in the pre award period shall be synonymous with bidder and when used after award of the contract shall mean the successful bidder with whom CSE-AP signs the contract for rendering of goods and services.
5. Pre-qualification and Technical bid means that part of the offer that provides information to facilitate assessment by CSE-AP, professional, technical and financial standing of the bidder, conformity to specifications etc.
6. Financial Bid means that part of the offer, that provides price schedule, total project costs etc.
7. Three part Bid means the pre-qualification bid, technical and financial bids submitted in Physical to CSE-AP.
8. Two part Bid means the Technical bid and financial bids submitted in physical to CSE-AP and their evaluation is sequential.
9. Composite bid means a bid in which the technical and financial parts are combined into one but their evaluation is sequential.
10. Goods and services mean the solution(s), service(s), materials or a combination of them in the context of the tender call and specifications.
11. The word goods when used singly shall mean the hardware, firmware component of the goods and services.
12. Maintenance period means period mentioned in bid document for maintaining the systems beyond warranty period.

G.2 General Eligibility

1. This invitation for bids is open to all firms both from within and outside India, who are eligible to do business in India under relevant Indian laws as is in force at the time of bidding subject to meeting the pre-qualification criterion.
2. Bidders marked/considered by CSE-AP to be ineligible to participate for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices shall not be eligible.
3. Bidder/Consortium Member debarred/ blacklisted by any Central or State Govt. / Quasi – Govt. Departments or organizations as on bid calling date for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices shall not be eligible.
4. Breach of general or specific instructions for bidding, general and special conditions of contract with CSE-AP or any of its user organizations may make a firm ineligible to participate in bidding process.

G.3 Bid forms

1. Wherever a specific form is prescribed in the bid document, the bidder shall use the form to provide relevant information. If the form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information.
2. For all other cases the bidder shall design a form to hold the required information.

G.4 Cost of bidding

1. The bidder shall bear all costs associated with the preparation and submission of its bid, and CSE-AP will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.
2. Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in the rejection of its bid.

G.5 Clarification of bidding documents

1. A prospective vendor requiring any clarification of the bidding documents may notify CSE-AP contact person. Written copies / e-mail of the CSE-AP response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective bidders that have received the bidding documents.
2. The concerned person will respond to any request for clarification of bidding documents which it receives no later than bid clarification date mentioned in the notice prior to deadline for submission of bids prescribed in the tender notice. No clarification from any bidder shall be entertained after the close of date and time for seeking clarification mentioned in tender call notice. It is further clarified that CSE-AP shall not entertain any correspondence regarding delay or non-receipt of clarification from CSE-AP.

G.6 Amendment of bidding documents

1. At any time prior to the deadline for submission of bids, CSE-AP, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment.
2. All prospective bidders those have received the bidding documents will be notified of the amendment and such modification will be binding on all bidders.
3. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the CSE-AP, at its discretion, may extend the deadline for the submission of bids.

G.7 Period of validity of bids

1. Bids shall remain valid for the days or duration specified in the bid document, after the date of bid opening prescribed by CSE-AP. A bid valid for a shorter period shall be rejected as non-responsive.
2. In exceptional circumstances, the CSE-AP may solicit the bidders' consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security shall also be suitably extended. A bidder granting the request will not be permitted to modify its bid.

G.8 Submission of bids

1. The bidders shall submit all the bids i.e., Pre-Qualification, Technical and Financial Bids on e-Procurement website only.

G.9 Deadline for submission of bids

1. Bids must be submitted on e-procurement website not later than the bid submission date and time specified in the tender call notice.
2. The CSE-AP may, at its discretion, extend this deadline for the submission of bids by amending the tender call, in which case all rights and obligations of the CSE-AP and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

G.10 Late bids

In case of manual bidding, any bid not received by the CSE-AP contact person by the deadline for submission of bids will be rejected and returned unopened to the bidder.

G.11 Modification and withdrawal of bids

1. No bid can be modified subsequent to the deadline for submission of bids.
2. No bid can be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity. Withdrawal of a bid during this interval will result in the forfeiture of its bid security (EMD).

G.12 General Business information:

The bidder shall furnish general business information to facilitate assessment of its professional, technical and commercial capacity and reputation.

G.13 Bid security i.e. earnest money deposit (EMD)

1. The bidder shall furnish, as part of its bid, a bid security for the amount specified in the tender call notice.
2. The bid security is required by CSE-AP to:
 - a. Assure bidder's continued interest till award of contract and
 - b. Conduct in accordance with bid conditions during the bid evaluation process.
3. The bid security shall be in Indian rupees and shall be a Demand Draft/ Banker Cheque/ BG. Unsuccessful bidder's bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by CSE-AP .
4. Unsuccessful bidder's bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by CSE-AP .
5. The successful bidder's bid security will be discharged upon the bidder signing the contract, and furnishing the performance security,
6. The bid security may be forfeited:
 - a. if a bidder withdraws its bid during the period of bid validity or quoted conditional bids deviating from the tender terms and conditions.
 - b. in the case of a successful bidder, if the bidder fails:
 - i. to sign the contract in time; or
 - ii. to furnish performance security.

G.14. Preparation of Pre-qualification bid

It shall contain of the following parts:

- 1.General business information, 2. Turnover details, 3. Major clients' details, 4.Service centre details, 5. Bid security (EMD), 6. Any other relevant information as per the tender document

G.15 Preparation of technical bid

It shall consist of the following parts.

1. Technical documentation – confirmation to technical specifications etc.
2. Plan for in lab proof of concept, if required in tender call.

3. Plan for field demonstration if required in tender call
4. Detailed technical documentation, reference to various industry standards to which the goods and services included in vendor's offer conform, and other literature concerning the proposed solution. In particular, the vendors should identify areas in which their solution conforms to open standards and areas that are proprietary in nature. Justification about proprietary components in terms of functionality and performance should be given.
5. A statement about appropriateness of the product design and solution plan for operating conditions in India, including physical, infrastructure and human factors.
6. In the case of a bidder offering to supply goods under the contract which the bidder did not manufacture or otherwise produce, the bidder has been duly authorized by the good's manufacturer or producer to supply the goods in India.
7. A statement of the serviceable life of goods and services offered by the firm. Available sources of maintenance and technical support during the serviceable life. Available sources of spare parts, special tools, etc. Necessary for the proper and continuing functioning of the goods and services, for the serviceable life.

G.16 Preparation of financial bid

1. Overview of financial bid

The financial bid should provide cost calculations corresponding to each component of the project.

2. Bid prices

- a. The bidder shall indicate the unit prices (where applicable) and the total bid price of the goods/services it proposes to supply under the contract.
- b. The bidder shall indicate Basic Prices and taxes, duties etc. (if required) in the form prescribed.
- c. Bidder's separation of price components will be solely for the purpose of facilitating the comparison of bids by CSE-AP and will not in any way limit the purchaser's right to contract on any of the terms offered.
- d. Prices quoted by the bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account unless otherwise specified in the tender call. A bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

3. Bid currency:

Prices shall be quoted in Indian rupees.

7. Section H - Standard procedure for opening and evaluation of bids

H.1. Outline of bid evaluation procedure

1. The bid opening and evaluation process will be sequential in nature. Means that bidder must qualify a particular stage to be eligible for next stage. Immediately after the closing time, the CSE-AP contact person shall open the Pre-qualification bids and list them for further evaluation. The Technical and financial bid covers shall be listed and put into a bag to be sealed according to CSE-AP procedure. The sealed bag of technical and financial bids shall be in custody of a designated officer for opening after evaluation of Pre-qualification bids. Thereafter, Technical bids of qualified bidders will be opened, keeping financial bid in sealed bag. Finally financial bids of those bidders will be opened who are short listed in technical evaluation.
2. In case of composite bid - technical and financial bids combined together, first technical evaluation will be done followed by financial evaluation of only those bids, which have qualified in technical evaluation.
3. Any participating vendor may depute a representative to witness these processes.
4. The standard procedure, described here will stand appropriately modified, in view of special procedures of bid evaluation as mentioned in tender call or elsewhere in this bid document or CSE-AP may deviate from these in specific circumstances if it feels that such deviation are unavoidable, or will improve speed of processing and consequent project execution.

H.2. General Guidelines for bid opening and evaluation:

Bids will be in three parts (pre-qualification, technical and financial) or two parts (Technical and financial) or composite bid (technical and financial bid together) as indicated in the tender call. For three part bids there will be three bid opening events, in two part bid there will be two bid opening events and in case of composite bids there will be only one bid opening event. Following guidelines will generally be followed by CSE-AP officers at each such event. However CSE-AP may deviate from these in specific circumstances if it feels that such deviation are unavoidable, or will improve speed of processing and consequent project execution.

1. Opening of bids

Bids will be opened on the e-Procurement web site at the scheduled time & date.

- a) The bidders names, bid modifications or withdrawals, discounts, and the presence or absence of requisite bid security and such other details as the CSE-AP officer at his/her discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened.
- b) Bids that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.

2. Preliminary examination of Bids

1. Preliminary scrutiny will be made to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
2. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the vendor does not accept the correction of the errors, its bid will be rejected and its bid

security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

3. CSE-AP may waive any minor informality, nonconformity or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.
4. Prior to the detailed evaluation, CSE-AP will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations.
5. If a bid is not substantially responsive, it will be rejected by the CSE-AP and may not subsequently be made responsive by the bidder by correction of the nonconformity.

3. Clarification of bids

During evaluation of the bids, CSE-AP may, at its discretion, ask the bidder for clarification of its bid.

4. Evaluation of Pre - qualification bids

Pre - qualification bid documentation shall be evaluated in two sub-steps.

- a. Firstly, the documentation furnished by the vendor will be examined prima facie to see if the technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project.
- b. In the second step, CSE-AP may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in technical bid documentation.

5. Evaluation of technical bids.

Technical bid documentation shall be evaluated in two sub-steps.

- a. Firstly, the documentation furnished by the vendor will be examined prima facie to see if the offer made, technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project.
- b. In the second step, CSE-AP may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in technical bid documentation.

6. In lab proof of concept

The in lab proof of concept on demand may be organized either in CSE-AP or in the vendor's lab by mutual discussion. In case it is organized in CSE-AP lab, CSE-AP would make available generic hardware for this purpose. Application specific hardware and software will have to be brought in by the vendor.

7. Field demonstration

CSE-AP will identify a part or segment of the proposed project site. The concerned bidder, on demand, should be able to demonstrate functional requirements as described in the specifications.

8. Evaluation of financial bids

Financial bids of those vendors who satisfy all phases of the pre-qualification and technical bid and corresponding to chosen technical bid choices will only be opened. All other financial bids will be ignored. CSE-AP will assess the nature of financial offers and may pursue any or all of the

options mentioned under financial bid CSE-AP may at its discretion discuss with vendor(s) available at this stage to clarify contents of financial offer.

9. Evaluation and comparison of financial bids

1. Evaluation of financial bids will exclude and not take into account any offer not asked for or not relevant to the present requirements of user.
2. Evaluation of financial bid will take into account, in addition to the basic bid price, one or more of the following factors
 - a.) The projected costs for the entire contract period;
 - b.) Past track record of bidder in supply/ services and
 - c.) Any other specific criteria indicated in the tender call and/or in the specifications.

H.3. Performance and productivity of the equipment

Bidders shall state the guaranteed performance or efficiency in response to the specifications.

H.4. Contacting CSE-AP

1. Bidder shall not approach CSE-AP officers outside of office hours and / or outside CSE-AP office premises, from the time of the tender call notice to the time the contract is awarded.
2. Any effort by a bidder to influence CSE-AP officers in the decisions on bid evaluation, bid comparison or contract award may result in rejection of the bidder's offer and bidder may also be marked as ineligible for future bids. If the bidder wishes to bring additional information to the notice of the CSE-AP, it should do so in writing.

H.5. CSE-AP ' right to vary quantities at time of award

CSE-AP reserves the right at the time of award to increase or decrease the quantity, as indicated in tender call, from the quantity of goods and services originally specified in the specification without any change in unit price or other terms and conditions.

H.6. CSE-AP' right to accept any bid and to reject any or all bids.

CSE-AP reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

H.7. Notification of award

- a. Prior to expiration of the period of bid validity, CSE-AP will notify the successful bidder in writing, that its bid has been accepted.
- b. Upon the successful bidder's furnishing of performance security, CSE-AP will promptly notify each unsuccessful bidder and will discharge its bid security.

H.8. Signing of contract

- a. At the same time as the CSE-AP notifies the successful bidder that its bid has been accepted, the CSE-AP will send the bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.
- b. On receipt of the Contract Form, the successful bidder shall sign and date the contract and return it to the CSE-AP.

H.9. Performance security

- a. On receipt of notification of award from the CSE-AP , the successful bidder shall furnish the performance security in accordance with the conditions of contract, in the

performance security form provided in the bidding documents or in another form acceptable to the CSE-AP .

- b. Failure of the successful bidder to sign the contract, proposed in this document and as may be modified, elaborated or amended through the award letter, shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the CSE-AP may make the award to another bidder or call for new bids.

H.10. Corrupt, fraudulent and unethical practices

- a. "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the process of contract execution and
- b. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition:
- c. "Unethical practice" means any activity on the part of bidder, which try to circumvent tender process in any way. Unsolicited offering of discounts, reduction in financial bid amount, upward revision of quality of goods etc. after opening of first bid will be treated as unethical practice.
- d. CSE-AP will reject a proposal for award and also may debar the bidder for future tenders in CSE-AP, if it determines that the bidder has engaged in corrupt, fraudulent or unethical practices in competing for, or in executing a contract.

Section-I- General conditions of proposed contract (GCC)

I.1. Definitions

In this contract, the following terms shall be interpreted as indicated. Terms defined in general instructions to bidders section shall have the same meaning.

- a.) "Contract" means the agreement entered into between the CSE-AP and the vendor, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein;
- b.) "Contract price" means the price payable to the vendor under the contract for the full and proper performance of its contractual obligations;
- c.) "Incidental services" means those services ancillary to the supply of the goods and services, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other such obligations of the vendor covered under the contract;
- d.) "GCC" means the general conditions of contract contained in this section.
- e.) "SCC" means the special conditions of contract if any.
- f.) "CSE-AP" means the Commissioner of School Education, Andhra Pradesh,
- g.) "Purchaser/ User" means ultimate recipient of goods and services
- h.) "Vendor or Bidder or supplier or System Integrator " means the individual or firm supplying the goods and services under this contract.
- i.) "Project site", where applicable, means the place(s) where goods/services are to be made available to user.
- j.) "Day" means calendar day.
- k.) "Up time" means the time period when specified services with specified technical and service standards are available to user(s)
- l.) "Down time" means the time period when specified services with specified technical and service standards are not available to user(s).

I.2 Application

These general conditions shall apply to the extent that they are not superseded by provisions of other parts of the contract.

I.3 Standards

The goods supplied under this contract shall conform to the standards mentioned in the specifications, and, when no applicable standard is mentioned, the authoritative standards appropriate to the goods' country of origin shall apply. Such standard shall be the latest issued by the concerned institution.

I.4 Use of documents and information

1. The vendor shall not, without prior written consent from CSE-AP, disclose/share/use the bid document, contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the CSE-AP in connection therewith, to any person other than a person employed by the vendor in the performance of the contract. Disclosure to any such employed person shall be made in

confidence and shall extend only so far as may be necessary for purposes of such performance.

2. The Vendor shall not, without prior written consent of CSE-AP, make use of any document or information made available for the project, except for purposes of performing the Contract.
3. All project related document (including this bid document) issued by CSE-AP , other than the contract itself, shall remain the property of the CSE-AP and shall be returned (in all copies) to the CSE-AP on completion of the Vendor's performance under the contract if so required by the CSE-AP .

I.5. User license and patent rights

1. The Vendor shall provide licenses for all software products, whether developed by it or acquired from others. In the event of any claim asserted by a third party for software piracy, the vendor shall act expeditiously to extinguish such claim. If the vendor fails to comply and the CSE-AP is required to pay compensation to a third party resulting from such software piracy, the vendor shall be responsible for compensation including all expenses, court costs and lawyer fees. The CSE-AP will give notice to the vendor of such claim, if it is made, without delay.
2. The Vendor shall indemnify the purchases against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the goods, software package or any part thereof.

I.6. Performance security

1. On receipt of notification of award, the Vendor shall furnish performance security to CSE-AP in accordance with bid document requirement.
2. The proceed of the performance security shall be payable to the CSE-AP as compensation for any loss resulting from the supplier's failure to complete its obligations under the contract.
3. The performance security shall be denominated in Indian rupees or in a freely convertible currency acceptable to CSE-AP and shall be in one of the following forms:
 - a. A bank guarantee or an irrevocable letter of credit, issued by a reputed bank located in India with at least one branch office in Hyderabad, in the form provided in the bidding document or another form acceptable to the CSE-AP ; or
 - b. A cashier's cheque or banker's certified cheque or crossed demand draft or pay order drawn in favour of the CSE-AP.
4. The performance security will be discharged by the CSE-AP and returned to the Vendor not later than thirty (30) days following the date of completion of all formalities under the contract and if activities, post warranty, by the Vendor is envisaged, following receipt of a performance guarantee for annual maintenance as per bid document.
5. In the event of any contract amendment, the vendor shall, within 15 days of receipt of such amendment, furnish the amendment to the performance security, rendering the same valid for the duration of the Contract.

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I.7. Manuals and drawings

1. Before the goods and services are taken over by the user, the Vendor shall supply operation and maintenance manuals, (together with drawings of the goods and services where applicable).
2. The Vendor shall provide complete technical documentation of hardware, firmware, all subsystems, and software.
3. The manuals and drawings wherever applicable shall be in English or Telugu.
4. At least one set of the manuals should be supplied for each installation sites.
5. Unless and otherwise agreed, the goods and services shall not be considered to be completed for the purpose of taking over until such manuals and drawings have been supplied to the user.

I.8. Inspection and acceptance tests

1. Inspection and tests prior to shipment of Goods and at final acceptance are as follows:
 - a. Inspection of the goods shall be carried out to check whether the goods are in conformity with the specifications mentioned in the bid document. Following broad test procedure will generally be followed for inspection and testing of hard ware and firm wares. The vendor will dispatch the goods to the ultimate consignee after internal inspection testing along with the supplier's inspection report, manufacturer's warranty certificate. If desired, the CSE-AP will test the equipment after completion of the installation and commissioning at the site of the installation. (If site preparation is not included in the tender call or specification, the vendor should furnish all details of the site requirement to the CSE-AP sufficiently in advance so as to get the works completed before receipt of the equipment.)
 - b. The Inspections and tests, at the discretion of CSE-AP, may be conducted on the premises of the Vendor or its subcontractor(s), at point of delivery, and / or at the good's final destination. If conducted on the premises of the Vendor or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the CSE-AP.
 - c. Should any inspected or tested goods fail to conform to the specifications the CSE-AP may reject the goods, and the vendor shall either replace the rejected goods or make alterations necessary to meet specification requirements free of cost to the CSE-AP /user.
 - d. CSE-AP ' right to inspect, test and, where necessary reject the goods after the goods' arrival at user's site shall in no way be limited or waived by reason of the goods having previously been inspected, tested and passed by the CSE-AP or its representative prior to the goods shipment from the country of origin.
 - e. Nothing in this clause shall in any way release the vendor from any warranty or other obligations under this contract.

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- f. The acceptance test will be conducted by the CSE-AP, their consultant or any other person nominated by the CSE-AP, at its option. There shall not be any additional charges for carrying out acceptance tests. Any reduction in functional requirements, and performance specifications shall be ground for failure. Any malfunction, partial or complete failure of any part of hardware, firmware or excessive heating of hardware enclosures, motors attached to printers, drivers etc. or bugs in the software shall be grounds for failure of acceptance test. All the software should be complete and no missing modules / sections will be allowed. The vendor shall maintain necessary log in respect of the results of the tests to establish to the entire satisfaction of the CSE-AP, the successful completion of the test specified. An average uptake efficiency of 97% for the duration of test period (7 days) shall be considered as satisfactory.
 - g. In the event of the hardware and software failing to pass the acceptance test, A period not exceeding two weeks will be given to rectify the defects and clear the acceptance test, failing which the CSE-AP reserves the rights to get the Equipment replaced by the vendor at no extra cost to the CSE-AP /user.

I.9. Acceptance certificates

On successful completion of installation and Department is satisfied with the working of the systems, it shall be deemed to be the date of successful commissioning of the systems.

I.10. Packing

1. The vendor shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperature, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
2. The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the CSE-AP .

I.11. Delivery and documents

Delivery of the goods/services shall be made by the vendor in accordance with the terms specified in the Schedules of requirements. The details of shipping and / or other documents to be furnished and submitted by the vendor are specified below.

For Goods supplied from abroad:

1. Within 24 hours of shipment, the Vendor shall notify the CSE-AP and the Insurance Company by cable or telex or fax full details of the shipment including contract number, description of goods, quantity, the ves sel, the bill of lading number and date, port of loading, date of shipment, port of discharge, etc. The Vendor shall mail the following documents to the CSE-AP , with a copy to the Insurance Company.

2. Four copies of supplier's invoice showing goods description, quantity, unit price and total amount;
3. 4 copies of packing list identifying contents of each package;
4. Insurance certificate; Manufacturer's/Supplier's warranty certificate;
5. Inspection certificate, issued by the nominated inspection agency and the
6. Supplier's factory inspection report; and Certificate of origin.

The above documents shall be received by the CSE-AP at least one week before arrival of Goods at the port or place of arrival and, if not received, the Vendor will be responsible for any consequent expenses.

For Goods from within India:

Upon delivery of the goods to the user, the vendor shall notify the CSE-AP and mail the following documents to the CSE-AP:

1. Four copies of the Vendor invoice showing goods description, quantity, unit price total amount;
2. Delivery note, or acknowledgement of receipt of goods from the user;
3. Manufacturer's or Supplier's warranty certificate;
4. Inspection Certificate issued by the nominated inspection agency, and the Supplier's factory inspection report.
5. Certificate of Origin;
6. Insurance policy;
7. Excise gate pass Octroi receipts wherever applicable duly sealed indicating payments made; and
8. Any of the documents evidencing payment of statutory taxes.

The above documents shall be received by the CSE-AP before arrival of the Goods (except deliver note and where it is handed over to the user with all documents) and if not received, the vendor will be responsible for any consequent expenses.

I.12. Insurance

1. It is suggested that the goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery up to user site.
2. The insurance should be for replacement value from "Warehouse to warehouse (final destination)" on "All Risks" valid up to 3 months till completion of delivery, installation and commissioning.

I.13. Transportation

Transport of the goods to the project site(s) shall be arranged by the vendor at his cost.

I.14. Hardware & Software Installation

The vendor is responsible for all unpacking, assemblies, installations, cabling between computer units and connecting to output power supplies. The vendor will test all hardware operations and accomplish all adjustments necessary for successful and continuous operation of the computer hardware and Software at all installation sites.

I.15. Incidental services

1. The Vendor may be required to provide any or all the following services, including additional services :
 - a. Performance or supervision or maintenance and/or repair of the supplied goods and services, for a period of time agreed by the parties, provided that this service shall not relieve the Vendor of any warranty obligations under this Contract, and
 - b. Training of CSE-AP and/or its user organization personnel, at the Vendor's site and / or on-site, in assembly, start-up, operation, maintenance and/or repair of the supplied goods and services.
 - c. Prices charged by the Vendor for the preceding incidental services, if any, should be indicated separately (if required), and same will be mutually negotiated separately.

I.16. Spare parts

1. The Vendor may be required to provide any or all of the following materials, notifications and information pertaining to spare parts manufactured or distributed by the Vendor.
2. Such spare parts as the CSE-AP may elect to purchase from the Vendor, provided that this election shall not relieve the Vendor of any warranty obligations under the contract and
3. In the event of termination of production of the spare parts, an advance notification to the CSE-AP of the pending termination, in sufficient time to permit the CSE-AP to procure needed requirements and
4. The Vendor shall ensure availability of spares in stock at his nearest service centre for immediate delivery such spare parts as: (a) are necessary for a minimum of 5 years of operation after installation at the Purchaser's sites (b) are necessary to comply with specifications.

I.17. Warranty

1. The Vendor warrants that the goods and services supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The Vendor further warrants that all goods and services supplied under this contract shall have no defect arising from design, materials or workmanship or from any act or omission of the Vendor that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
2. The warranty period shall be as stated in bid document. The Vendor shall, in addition, comply with the performance guarantees specified under the contract. If, for reasons attributable to the Vendor, these guarantees are not attained in whole or in part, the Vendor shall, make such changes, modifications, and/or additions to the goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the contract at its own cost and expenses and to carry out further performance tests.
3. The equipment supplied should achieve required up time.
4. CSE-AP /user shall promptly notify the Vendor in writing of any claims arising under this warranty.

5. Upon receipt of such notice, the Vendor shall, within the period specified in GCC and with all reasonable speed, repair or replace the defective goods and services or parts thereof, without costs to the user.
6. If the Vendor, having been notified, fails to remedy the defect(s) within a reasonable period, the CSE-AP /user may proceed to take such remedial action as may be necessary, at the vendor's risk and expense and without prejudice to any other rights which the CSE-AP /user may have against the Vendor under the contract.

I.18. Maintenance service

1. Free maintenance services including spares shall be provided by the vendor during the period of warranty. User, at its discretion may ask the vendor to provide maintenance services after warranty period, i.e. Annual maintenance and repairs of the system at the rates indicated by bidder in its proposal and on being asked so, the vendor shall provide the same. The cost of annual maintenance and repairs cost (after warranty period), which will include cost of spares replaced, shall be paid in equal quarterly instalments at the end of each quarter.
2. The maximum response time for maintenance complaint from any of the destination (i.e. time required for supplier's maintenance engineers to report to the installations after a request call/telegram is made or letter is written) shall not exceed 48 hours.
3. The vendor will accomplish preventive and breakdown maintenance activities to ensure that all hardware, and firmware execute without defect or interruption for at least required up time.
4. In case up time is less than the stipulated up time, penalty as indicated in the bid document shall be imposed on the vendor.
5. The amount of penalty if any, will be recovered at source from the performance guarantee during the warranty or from annual maintenance charges payable as the case may be.

I.19. Payment

1. The vendor's request(s) for payment shall be made to the CSE-AP in writing, accompanied by an invoice describing, as appropriate, the goods/service delivered/performed.
2. Payments shall be made promptly by the CSE-AP, but in no case later than (30) days after submission of a valid invoice or claim by the vendor.
3. The currency of payment will be Indian rupees.
4. Payment shall be made as indicated in Bid document.
5. The annual maintenance and repair cost as per separate agreement if any, shall be paid in equal quarterly instalments at the end of each quarter as per the rates quoted and agreed.
6. Payment will be made through Cheque.

I.20. Prices

Prices charged by the Vendor for goods delivered and services performed under the contract shall not vary from the prices quoted by the Vendor in its bid, with the exception if any price adjustments authorized in special conditions of contract or in the request for bid validity extension, as the case may be.

I.21. Change orders

CSE-AP may, at any time, by written order given to the Vendor, make changes within the general scope of the Contract in any one or more of the following:

- i. Drawing, designs, or specifications, where Goods to be supplied under the Contract are to be specifically manufactured for the CSE-AP ;
- ii. The method of shipment or packing;
- iii. The place of delivery and/or the services to be provided by the Vendor. If any such change causes an increase or decrease in the cost of, or the time required for, the vendor's performance of any provisions under the contract, an equitable adjustment shall be made in the contract price or delivery schedules, or both, and the contract shall accordingly be amended. Any claims by the Vendor for adjustment under this clause must be asserted within thirty (30) days from the date of the Vendor's receipt of the change order.

I.22. Contract amendment

No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

I.23. Assignment

The Vendor shall not assign, in whole or in part, its obligations to perform under this Contract, except with the prior written consent from CSE-AP.

I.24. Subcontracts

The Vendor shall notify the CSE-AP in writing of all subcontracts awarded under this contract if not already specified in the bidder's proposal. Such notification, in the original bid or later, shall not relieve the Vendor from any liability or obligation under the contract. Subcontract shall be only for bought-out items and sub-assemblies.

I.25. Delays in the supplier's performance

1. Delivery of the Goods and performance of the services shall be made by the Vendor in accordance with the time schedule specified by the CSE-AP in the specifications.
2. If at any time during performance of the Contract, the Vendor or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the Vendor shall promptly notify the CSE-AP in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the vendor's notice, CSE-AP shall evaluate the situation and may at its discretion extend the Vendor's time for performance, with or without liquidated damages.
3. A delay by the Vendor in the performance of its delivery obligations shall render the vendor liable to the imposition of appropriate liquidated damages, unless an extension of time is agreed upon by CSE-AP without liquidated damages.

I.26. Liquidated damages

If the Vendor fails to deliver any or all of the goods or perform the services within the time period(s) specified in the Contract, the CSE-AP shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to, as per the terms indicated in the bid document, until actual delivery or performance, subject

to maximum limit. Once the maximum is reached, the CSE-AP may consider termination of the contract.

I.27. Termination for default

1. The CSE-AP , without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Vendor, may terminate the Contract in whole or in part:
 - a. if the Vendor fails to deliver any or all of the Goods/services within the time period(s) specified in the contract, or within any extension thereof granted by the CSE-AP pursuant to Clause 25 of GCC or
 - b. if the Vendor fails to perform any other obligation(s) under the Contract or
 - c. if the Vendor, in the judgment of the CSE-AP has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
2. In the event the CSE-AP terminated the contract in whole or in part, CSE-AP may procure, upon such terms and in such manner as it deems appropriate, goods or services similar to those undelivered, and the Vendor shall be liable to the CSE-AP for any excess costs for such similar goods or services. However, the Vendor shall continue performance of the contract to the extent not terminated.

I.28. Force majeure

1. The Vendor shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
2. For purposes of this clause, "Force Majeure" means an event beyond the control of the Vendor and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the CSE-AP in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
3. If a Force Majeure situation arises, the Vendor shall promptly notify the CSE-AP in writing of such condition and the cause thereof. Unless otherwise directed by the CSE-AP in writing, the Vendor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

I.29. Termination for insolvency

CSE-AP, may at any time terminate the contract by giving 30 days written notice to the Vendor if the Vendor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Vendor, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the CSE-AP.

I.30. Termination for convenience

1. CSE-AP , may at any time by giving 30 days written notice to the Vendor, terminate the Contract, in whole or in part, for its convenience. The notice of termination shall specify that termination is for the CSE-AP /Purchaser's convenience, the extent to which

performance of the Vendor under the Contract is terminated, and the date upon which such termination becomes effective.

2. The goods that are complete and ready for shipment within thirty (30) days after the vendor's receipt of notice of termination shall be accepted by the CSE-AP at the contract terms and prices. For the remaining Goods, the CSE-AP may elect to have any portion completed and delivered at the contract terms and prices at its discretion.

I.31. Resolution of disputes

1. The CSE-AP and the Vendor shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.
2. If, after thirty (30) days from the commencement of such informal negotiations, the CSE-AP and the Vendor have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified here in. These mechanisms may include, but are not restricted to, conciliation mediated by a third party.
3. The dispute resolution mechanism shall be as follows:
4. In case of a dispute or difference arising between the CSE-AP and the Vendor relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, of India, 1996.
5. in case of any dispute arises between the parties with regard to any of the terms of the contract, then as per 1.31.4 an Arbitrator may be appointed as per the Arbitration and Conciliation Act, 1996, and that both parties may appoint a Consent Arbitrator and in case if the same is not done, then the Arbitrator may be appoint by an Order of the Court.
6. Jurisdiction: The place of Arbitration shall be at Hyderabad only The place of Arbitration shall be at Vijayawada.

I.32. Governing language

The contract shall be written in English or Telugu. All correspondence and other documents pertaining to the contract which are exchanged by the parties shall be written in same languages.

I.33. Applicable law

The contract shall be interpreted in accordance with appropriate Indian laws.

I.34. Notices

1. Any notice given by one party to the other pursuant to this contract shall be sent to the other party in writing or by telex, email, cable or facsimile and confirmed in writing to the other party's address.
2. A notice shall be effective when delivered or tendered to other party whichever is earlier.

I.35. Taxes and duties

The vendor shall be entirely responsible for all taxes, any other future taxes as per the then prevailing laws established by the Government or Statute duties, license fee Octroi, road

permits etc. incurred until delivery of the contracted Goods/services at the site of the user or as per the terms of tender document if specifically mentioned.

I.36. Licensing considerations

The software mentioned in the Schedules of Requirement will be used throughout Andhra Pradesh or user's sites even outside Andhra Pradesh.

I.37. Protection against damages- site conditions:

1. The system shall not be prone to damage during power failures and trip outs. The normal voltage and frequency conditions available at site are as under:
 - a. Voltage 230 Volts
 - b. Frequency 50Hz.
2. However, locations may suffer from low voltage conditions with voltage dropping to as low as 160 volts and high voltage conditions with voltage going as high as 220 + 20% volts. Frequency could drop to 50Hz + 2%. The ambient temperature may vary from 10°C to 48°C. The relative humidity may range in between 5% to 95%.
3. The goods supplied under the contract should provide protection against damage under above conditions.

I.38. Fail-safe procedure

The vendor should indicate in detail fail-safe procedure(s) for the following:

1. Power failure
2. Voltage variation
3. Frequency variation
4. Temperature and humidity variations.

I.39. Training:

For each hardware and software component installed, the Vendor may be required to train the designated CSE-AP and user Department personnel to enable them to effectively operate the total system. The training, if required, shall be given, as specified in the SCC at the locations specified. The training schedule will be agreed to by both parties during the performance of the Contract.

I.40. Site Preparation and Installation :

The Purchaser is solely responsible for the construction of the installation sites except where it is specifically required under bid document. The bidder will designate to perform a site inspection to verify the appropriateness of the sites before the installation of every hardware related item.

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Section J - Special conditions of proposed contract (SCC)

NIL

Bid Letter Form

From:
(Registered name and address of the bidder.)

To:
Commissioner of School Education,
Anjaneya Towers, B-block, 4th floor,
Dr. NTPS Road, Ibrahimpatnam, Vijayawada

PIN: 521456, India.

Sir/Madam,

Having examined the bidding documents and amendments there on, we the undersigned, offer to provide services/execute the works including supply, delivery installation of hardware, firm wares and software as the case may be, in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call no & dated

Project title:

We undertake to provide services/execute the above project or its part assigned to us in conformity with the said bidding documents for an amount quoted in financial bid accordance with the schedule of prices attached herewith and coverage options made by CSE-AP or its user organization.

If our bid is accepted, we undertake to;

- a. provide services/execute the work according to the time schedule specified in the bid document,
- b. obtain the performance guarantee of a bank in accordance with bid requirements for the due performance of the contract, and
- c. agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:
Date:

Bidder's signature
and seal.

Contract Form

Contract Ref No:

THIS AGREEMENT is made on day of

BETWEEN

(1) *The Commissioner of School Education,*

B- Block, 4th Floor , Anjaneya Towers, Dr. NTTPS Road, Ibrahimpatnem, Vijayawada-521 456 , Andhra Pradesh, India, (hereinafter called "the Purchaser"), on behalf of the Commissioner of School Education, Amaravathi, Vijayawda

(2) A company incorporated under the laws of India and having its registered office at(Hereinafter called "the Supplier")

WHEREAS the Purchaser invited bid for certain goods and ancillary services viz., *Supply and Installation of* *for supply at* and has

accepted a bid by the Supplier for the supply of those goods and services in the sum of

Rs. (.) including all taxes and duties (hereinafter called

as "the Contract Price")

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Conditions of bid document referred to

1. Scope of the Work

Brief outline of the work: *To Supply & Installation of at*

_. The detailed scope is as covered in RFP and subsequent clarifications.

2. Contract Documents

2.1. Contract Documents

The following documents shall constitute the Contract between the User and the Supplier, and each shall be read and construed as an integral part of the Contract:

- I. This Contract Agreement and the Annexures attached to the Contract Agreement
 - II. Notification of award
 - III. Minutes of TCPC meeting held on
 - IV. Pre – bid conference minutes
- Vi Bid document Ref No.
Dt.

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3. Order of Precedence

In the event of any ambiguity or conflict between the Contract Documents listed above, the order of precedence shall be the order in which the Contract Documents are listed in 2.1 (Contract Documents) above, provided that Schedule of Amendments contained in Annexure VIII shall prevail over all provisions of the Contract Agreement and the other Appendices attached to the Contract Agreement and all the other Contract Documents listed in 2.1 above.

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

5. *Brief particulars of the goods and services which shall be supplied /provided by the Supplier are as under:*

Sl. No	Solution, service, or material	Qty	Unit Price	Total Price
1.				
2.				
3.				
	Grand Total			

TOTAL VALUE

- 5.1 DELIVERY SCHEDULE :
- 5.2 WARRANTY: :
- 5.3 SUPPLIERS RESPONSIBILITY :
- 5.4 UP TIME % : :
- 5.5 EXIT CLAUSE : :
- 5.6 PAYMENT TERMS :

IN WITNESS WHEREOF the Purchaser and the Supplier have caused this Agreement to be duly executed by their duly authorized representatives the day and year first above written.

For and on behalf of the Purchaser

Signed:

in the capacity of *Commissioner of School Education, CSE-AP*

in the presence of

For and on behalf of the Supplier

Signed:

in the capacity of-----, *M/s.*

in the presence of

Annexure				
Schedule				
Items	Configuration Required	Qty	Unit Price	Total Price
Grand Total				

Annexure – VIII

Amendments & Other Documents

Sno	Amendment No	Date	Amendment Description

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Annexure I - Bid Security (EMD) Form (BG)

CSE-AP Ref. No.....

(To be issued by a bank scheduled in India and having at least one branch in Hyderabad)

Whereas..... (Here in after called "the Bidder") has submitted its bid Dated (Date) for the execution of..... (Here in after called "the Bid")

KNOW ALL MEN by these presents that WE of having our registered office at..... (hereinafter called the "Bank") are bound unto the Telangana State Technology Services Limited (hereinafter called "The CSE-AP ") in the sum of for which payment well and truly to be made to the said CSE-AP itself, its successors and assignees by these presents.

The conditions of this obligation are:

1. If the bidder withdraws its bid during the period of bid validity or
2. If the bidder, having been notified of the acceptance of its bid by the CSE-AP during the period of bid validity:
 - a. fails or refuses to execute the contract form if required; or
 - b. fails or refuses to furnish the performance security, in accordance with the bid requirement;

We undertake to pay the CSE-AP up to the above amount upon receipt of its first written demand, without the CSE-AP having to substantiate its demand, provided that in its demand the CSE-AP will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to the period mentioned in Section-C and any demand in respect thereof should reach the Bank not later than the above date.

Place:

Date:

Signature of the Bank
and seal.

Annexure II - Performance Security Form

CSE-AP Ref. No.....

(To be issued by a bank scheduled in India and having at least one branch in Hyderabad)

To: (Address of CSE-AP)

WHEREAS..... (Name of Vendor) hereinafter called "the Vendor" has undertaken, in pursuance of Contract No..... Dated ... (Date), to supply..... called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Vendor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

WHEREAS we have agreed to give the Vendor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Vendor, up to a total of Rs. and we undertake to pay you, upon your first written demand declaring the Vendor to be in default under the Contract and without cavil or argument, any sum or sums within the limit of Rs..... . (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the day of..... (Date)

Place:

Date:

Signature and seal of guarantors

--

Annexure III - Manufacturer Authorization

Tender Ref. No:

Dt:

The authorization should be in the nature of a letter, memorandum or certificate regularly granted by the manufacturer to its channel partners, authorized solution providers, system integrators, distributors, etc. or a specific letter issued for purposes of this bid. Such communication should include statements / undertakings from the said manufacturer to the following effect:

1. Warranty coverage in respect of the goods and services manufactured by the said manufacturer shall be honoured by that manufacturer, their channel partners, distributors, authorized service centres as the case may be.
2. The manufacturer updates the bidder and their technical personnel with relevant technical literature, training and skill transfer workshops etc. on a regular basis.
3. The manufacturer provides back to back technical support to the said bidder on a continuing basis.
4. The said bidder is authorized to provide service and solutions using hardware, firmware and / or software as the case may be.

Signature with Name,
Designation,
Phone No & e-mail ID.

Note: The letter of authority should be signed by a person competent and having the power of attorney to bind the manufacturer. The MAF shall be submitted on Letter Head of the OEM.

Form P1 - Bidder Information

1	Name of the Organization	
2	Year of establishment	
3	Registered Office Address	
4	Phone No.	
5	Fax No.	
6	Email	
7	Contact person details with phone no.	
8	Total No. of branch offices in AP	
9	Total Support engineers at -	
10	At Head office (No.)	
11	At branch offices (No.)	
12	Whether Manufacturer?	If Yes, Provide relevant documents
13	Whether authorized dealer/ Service Provider?	If Yes, Provide relevant documents
14	Details of EMD furnished	
15	Details of certificates enclosed.	

Relevant supporting documents for the above information to be submitted.

Place & Date

Bidder's signature and Seal

Form P2 - Turnover Details

	March 31 st 2016	March 31 st 2017	March 31 st 2018
Turnover (in INR crore)			
Profit Before Tax (in INR crore)			
Net Worth of Company			

Place & Date

Bidder's signature and Seal

Form P3 - Turnover Claim Details

Item wise sales turnover details as per pre-qualification criteria of this document (taking in to consideration all the amendments issued to this document if any) are to be provided in the following format along with supporting documents:

Schedule:

	Item : <<To be specified by the bidder>>		
	Brand Offered : <<To be specified by the bidder>>		
		Year	
Sl. No.	Document Ref. No.	2015-18	
		Total Sales Turnover	
		Nos.	In Rs.
1			
2			
3			
4			
.....			
	Total		

Valid Supporting document proofs shall be submitted (Purchase Orders/contract copies)

Place & Date

Bidder's signature and Seal

Form P4 - List of Major Customers & Supplied items

Schedule:

S.No	Customer Full Address	Year of supply	Item Name	Turn over Under Form P-2(Qty in Nos.)	Turn Over Under Form P-2(Value in Rs.)
A	B	C	D	E	F
1					
2					
3					
4					
5					
6					
....					

Place & Date

Bidder's signature and Seal

--

Form P5 - Details of Service Centers in Andhra Pradesh State

Schedule:

S. No	District	Full Address of service centre	Contact person with phone No.	No. of support engineers and their details : Name, Qualification and Experience
A	B	C	C	D
1				
2				
3				

Place & Date

Bidder's signature and Seal

Form P6 - Declaration Regarding Clean Track Record

Schedule:

To,
The Commissioner of School Education
Anjaneya Towers 4th Floor, B Block,
Dr. NTTPS Road,
Ibrahimpattam,
Vijayawada 521456, India

Sir/Madam,

I have carefully gone through the Terms & Conditions contained in the RFP Document [No. _____]. I hereby declare that my company/Consortium Partners has not been debarred/ black listed as on Bid calling date by any Central or State Government / Quasi Government Departments or Organizations in India for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices. I further certify that I am competent officer in my company to make this declaration.

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation

Seal

Date:

Business Address:

Form T1 - Technical Compliance

Schedule:

Item wise technical compliance statement as per technical specifications mentioned in Section-D of this document (taking in to consideration all the amendments issued to this document, if any) is to be submitted in the following format:

Item Code:

Item Name:

Sl. No.	Parameter/ Feature	Specification Required	Specification of proposed item along with Part Code, Qty. & Description if any	Compliance (Complied/Higher/Lower)	Reference for proof of compliance (Required documents along with technical bid)	REMARKS
A	B	C	D	E	F	G
					(Detailed reference such as doc name, para no. page no. etc. should be provided)	

Place & Date:

Bidder's signature and seal

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Schedule:**Form T2 - Check List****Compliance/Agreed/Enclosed/ Deviation Statement**

The following are the particulars of compliance/deviations from the requirements of the tender specifications.

Bid document reference	Submitted/Agreed/Remarks
1.Delivery period	
2. Form P1	
3. Form P2	
4. Form P3	
5. Form P4	
6. Form P5	
7. Form P6	
9. Form T1	
10. Form T2	
11. Form T3 (bidders format)	
12. Form T4 (bidders format)	
13. Form F1	
14. Pre-qualification criterion	
15. Technical specifications	
16. Financial bid format	
17. General instruction to bidders	
18. Standard procedure for bid evaluation	
19. General condition of proposed contract(GCC)	
20. MAFs	

The specifications and conditions furnished in the bidding document shall prevail over those of any other document forming a part of our bid, except only to the extent of deviations furnished in this statement.

Place & Date

Bidder's signature and Seal

NOTE: For every item appropriate remarks should be indicated like 'no deviation', 'agreed', 'enclosed' etc. as the case may be.

Form T3 - Technical Datasheets, Tech. Literature, Certifications etc.

Schedule:

Detailed technical documentation, reference to various industry standards to which the products/services included in vendor's offer conform, and literature concerning the proposed solution, Certificates mentioned in Section-D like ISO, Microsoft, ROHS, TCO, FCC etc.

--
Form T4 – Any other documents as per RFP

Schedule:

Other information, if any required in the bid document.

#	Item details (specifications as per section D of the tender document)	Unit Price without taxes	Taxes/ Duties etc	QTY (Nos.)	Total price without taxes	Total price incl. of all
1	2	3	4	5	6	7
1	D.1.1. Desktop Computers			4250		
2	D.1.2. Projectors			4000		
3	D.1.3. Online UPS			4000		
4	D.1.4. Screens			4000		
5	D.1.5 Speakers			4000		
Total (in Rs.)						

Place & Date
Seal

Bidder's signature and

Note:-

1. Unit of Measurement is as per the particulars mentioned in Section – A.
2. Un-priced Form F1 should be submitted along with Technical bid.

- *END OF DOCUMENT* -